



## ***Delegated Decisions by Cabinet Member for Place, Environment and Climate Action***

***Thursday, 22 January 2026 at 2.00 pm***

***Room 3 - County Hall, New Road, Oxford OX1 1ND***

If you wish to view proceedings, please click on this [Live Stream Link](#).  
However, that will not allow you to participate in the meeting.

### ***Items for Decision***

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on 27 January 2026 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

**These proceedings are open to the public**

Martin Reeves  
Chief Executive

January 2026

Committee Officer:

**Email:**

***committeesdemocraticservices@oxfordshire.gov.uk***

*Note: Date of next meeting: 26 February 2026*

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

## Items for Decision

### 1. Declarations of Interest

See guidance below.

### 2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am three working days before the meeting, ask a question on an item on the agenda.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

### 3. Petitions and Public Address

Members of the public who wish to speak on an item on the agenda at this meeting, or present a petition, can attend the meeting in person or 'virtually' through an online connection.

Requests to present a petition must be submitted no later than 9am ten working days before the meeting.

Requests to speak must be submitted no later than 9am three working days before the meeting.

Requests should be submitted to [committeesdemocraticservices@oxfordshire.gov.uk](mailto:committeesdemocraticservices@oxfordshire.gov.uk)

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9am on the day of the meeting. Written submissions should be no longer than 1 A4 sheet.

### 4. Minutes of the Previous Meeting (Pages 7 - 10)

To confirm the minutes of the meeting held on **11 December 2025** to be signed by the Chair as a correct record.

## **5. North West Bicester Strategic Link Road Award of Detailed Design Contract** (Pages 11 - 14)

*Cabinet Member:* Place, Environment and Climate Action

*Forward Plan Ref:* 2025/231

*Contact:* Mohamed Gulamhussein, Project Manager

([Mohamed.Gulamhussein@oxfordshire.gov.uk](mailto:Mohamed.Gulamhussein@oxfordshire.gov.uk))

Report by Director of Environment and Highways (**CMDPECA5**).

**The Cabinet Member is RECOMMENDED to:**

- (a) Authorise the procurement of a contract for the detailed design of the North West Bicester Strategic Link Road using the Scape National Consultancy Framework with Perfect Circle JV Ltd; and**
- (b) Delegate authority to the Director of Environment & Highways, in consultation with the Section 151 Officer and the Head of Legal and Governance (Deputy Monitoring Officer) to award the Professional Services Contract.**

## **Councillors declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

### **Members Code – Other registrable interests**

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

### **Members Code – Non-registrable interests**

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

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## **DELEGATED DECISIONS BY CABINET MEMBER FOR PLACE, ENVIRONMENT AND CLIMATE ACTION**

**MINUTES** of the meeting held on Thursday, 11 December 2025 commencing at 2.00 pm and finishing at 2.15pm

**Present:**

**Voting Members:** Councillor Judy Roberts – in the Chair

**Officers:** Steve Burdis (Technical Lead – Waste Contracts), Moh Cassimjee (Democratic Services Officer), Stephen Gardner (Senior Project Manager).

*The Cabinet Member considered the matters, reports and recommendations contained or referred to in the agenda for the meeting [, together with a schedule of addenda tabled at the meeting/the following additional documents:] and agreed as set out below. Copies of the agenda and reports [agenda, reports and schedule/additional documents] are attached to the signed Minutes.*

### **7/25 DECLARATIONS OF INTEREST** (Agenda No. 1/25)

There were none.

### **8/25 QUESTIONS FROM COUNTY COUNCILLORS** (Agenda No. 2/25)

Two questions were received from Cllr Ian Snowdon. The questions and answers can be seen in an Addenda on the meeting page on the Council's website.

### **9/25 PETITIONS AND PUBLIC ADDRESS** (Agenda No. 3/25)

There were none.

### **10/25 MINUTES OF THE PREVIOUS MEETING** (Agenda No. 4/25)

The minutes of the meeting held on 13 November 2025 were approved and signed by the Chair as a correct record.

### **11/25 APPROVAL TO PROGRESS NEW LEACHATE TREATMENT CONTRACT** (Agenda No. 5/25)

The Chair introduced the item to the meeting and invited officers to raise any points about the report.

It was commented that this procurement would give the County Council greater control over the service than is currently the case. The Chair noted the length of the contract gave a future unitary council(s) flexibility when the County Council ceased to be in existence, in whether to continue the contract or forge their own path.

The Chair commented that two of the sites proposed were already closed but that the County Council had statutory obligations to clear leachate from the sites.

The Chair thanked officers and agreed to the recommendations in the report.

**RESOLVED to:**

**a) Approve procurement (up to 3 contracts) for the collection, transport and treatment of leachate generated from the following landfill sites:**

- i. Dean Pit**
- ii. Dix Pit**
- iii. Oakley Wood**

**b) Delegate the contract award and any negotiations with our contractors, Fomento de Construcciones y Contrates (known as FCC Environment UK Limited, in connection with the contract for Dix Pit), to the Director of Environment & Highways.**

**12/25 HIF1 DIDCOT SCIENCE BRIDGE CONTRACTOR APPOINTMENT**  
(Agenda No. 6/25)

The Chair introduced the item and asked officers to make any points they wished to about the report.

Officers confirmed that extensive procurement processes had taken place and that funding was in place for the scheme.

The Chair asked officers how residents, local Councillors and other local Councils would be kept informed of developments and the progress of the scheme. It was confirmed that drop-in events had been held recently, as well as a planned regular e-newsletter with the latest information.

The Chair thanked officers and agreed to the recommendations in the report.

**RESOLVED to:**

- a) Approve the award of a contract for the construction of Didcot Science Bridge Scheme under the HIF1 programme to the Preferred Bidder; and**
- b) Authorise the Director of Environment and Highways to finalise the contract terms and enter into a construction contract with the Preferred Bidder for the Didcot Science Bridge (DSB) scheme under the HIF1 programme.**



..... in the Chair

Date of signing .....

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**Divisions Affected – *Bicester North, Bicester West, Chesterton & Launton***

## **DELEGATED DECISIONS BY CABINET MEMBER FOR PLACE, ENVIRONMENT AND CLIMATE ACTION**

**23 JANUARY 2026**

### **North West Bicester Strategic Link Road – Detailed Design**

**Report by Director of Environment and Highways**

## **RECOMMENDATION**

**The Cabinet Member is RECOMMENDED to**

- (a) Authorise the procurement of a contract for the detailed design of the North West Bicester Strategic Link Road using the Scape National Consultancy Framework with Perfect Circle JV Ltd; and**
- (b) Delegate authority to the Director of Environment & Highways, in consultation with the Section 151 Officer and the Head of Legal and Governance (Deputy Monitoring Officer) to award the Professional Services Contract.**

## **Executive Summary**

- 2. This report recommends that the Cabinet Member delegates authority to the Director of Environment and Highways to award and enter into a contract for professional services for an estimated value of £1.9m with Perfect Circle JV Ltd (pursuant to the Scape National Consultancy Framework (Lot 2)) for the Detailed Design of the North-West Bicester Strategic Link Road Scheme.

## **Background**

- 3. Phase 1 of the scheme, which included the construction of a new railway bridge near Bucknell Road, was successfully completed in Summer 2021, following planning approval granted in August 2019. The approved application also encompassed proposals for the realignment of the A4095 and the creation of a Strategic Link Road to connect the development to the A4095.
- 4. The A4095 North-West Bicester Strategic Link Road scheme seeks to unlock the remaining residential development at North-West Bicester, which includes 6,000 homes in the current Local Plan. At least 3,500 jobs are also to be provided with the masterplan area. A proportion of the housing and economic growth is now in place.
- 5. The scheme will include:

- The realignment of the A4095 along a new Strategic Link Road (SLR) through the site, originating at the junction of A4095, B4030 Middleton Stoney Road, Vendee Drive and Howes Lane and running parallel to the existing A4095 (Howes Lane/ Lords Lane), cutting through the North West Bicester development site before passing through the completed railway bridge near the junction of Bucknell Road, Howes Lane and Lords Lane junction, finishing back on the existing A4095 on Lords Lane, to include:
    - Compliant walking, wheeling and cycling facilities in line with the Bicester LCWIP, including crossing points.
    - Bus infrastructure.
    - A design that recognises the role of the A4095 as part of the peripheral road system around Bicester which also needs to have a sense of place within the North-West Bicester housing area.
  - Provide necessary upgrades to the Middleton Stoney Road / A4095 / Vendee Drive junction
6. The Detailed Design phase is anticipated to commence in Early 2026. This report and approval is required due to the financial value of the design commission, with delegation given to the Director of Environment and Highways to enable award and entry into a Professional Services Contract in a timely manner based on Council policy, regulations and professional judgement.

## **Key Issues**

7. There are no key issues identified.

## **Financial Implications**

8. There are no new budgetary implications. The contract value is within the approved budget envelop.

Comments checked by: Rob Finlayson, Strategic Finance Business Partner  
[Rob.Finlayson@oxfordshire.gov.uk](mailto:Rob.Finlayson@oxfordshire.gov.uk)

## **Legal Implications**

9. When procuring goods, services or works, the procurement must be conducted in accordance with the Council's Contract Procedure Rules and, where applicable, the Public Contracts Regulations 2015 (PCR 2015). The Procurement Act 2023 (PA 23) permits contracting authorities to continue calling off contracts under Framework Agreements that were established under the Public Contracts Regulations 2015, such as the Scape National Consultancy Framework Agreement.

10. The estimated cost of the Detailed Design is above the PA 23 threshold for services which currently stands at £214,904 incl. VAT.
11. In accordance with the Procurement Strategy, the proposed call-off contract between Perfect Circle JV Ltd and the Council will be a NEC4 Professional Service Contract, Option C. If agreement is reached between the Parties on the terms and conditions of the contract (including limitation of liabilities, insurances, target price and programme), the Council will proceed to award the contract and issue the contract for execution.
12. The Council will be delivering the North-West Bicester Strategic Link Road scheme in its capacity as the highway authority for Oxfordshire under the Highways Act 1980.

Comments checked by: Jayne Pringle, Principal Solicitor – Contracts  
([Jayne.Pringle@oxfordshire.gov.uk](mailto:Jayne.Pringle@oxfordshire.gov.uk))

## **Staff Implications**

13. There are no additional staff implications as a result of this decision.

## **Risk Management**

14. There are no material risk implications to consider as a result of this decision. Project risks are recorded on the project risk and managed as part of the capital programme governance.

Paul Fermer  
Director of Environment and Highways

Contact Officer: Mohamed Gulam Hussein, Project Manager  
([Mohamed.Gulamhussein@oxfordshire.gov.uk](mailto:Mohamed.Gulamhussein@oxfordshire.gov.uk))

December 2025

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